

“Next time you go out for a walk, tread gently and remember that we are both inhabitants and stewards of nature in our neighborhoods.” – David Suzuki

The Saint Paul Parks Conservancy has served as a trusted fiscal agent for various park groups and projects. We provide 501(c)(3) tax-exempt status and a suite of accounting, insurance, document review, and communications services to community groups that are making park and public space projects happen across the city.

Services we offer to the partners we fiscally sponsor:

- 501(c)(3) tax-exempt status for grant eligibility under St Paul Parks Conservancy
- Online donation page on St Paul Parks Conservancy’s website and toolkits for special fundraising initiatives (such as Give to the Max Day)
- Donor tax receipts
- Donor and database management
- Corporate giving and volunteer matching portals
- Revenue, expense tracking and financial statements (at least quarterly)
- Grant application review, administration and record-keeping
- Special-event compliance review
- Review of fundraising materials and online campaigns
- Communication and promotion of events through social media
- Coordination of insurance coverage and (by request) liability insurance certificate for up to \$1 million per occurrence and \$2 million in aggregate
- Annual distribution of 1099-MISC for vendors/contractors as required
- Non-legal review of contracts and agreements (to provide feedback and to support contract negotiations)

Services we do *not* offer to the partners we fiscally sponsor:

- Payroll services
- Web hosting
- Access to office space and facilities
- Assistance with 501(c)(3) application
- Case-specific legal advice
- Case-specific tax and/or accounting advice

The Saint Paul Parks Conservancy does not provide direct grants.

For more information or to start your Fiscal Sponsorship partnership, contact:

C. Michael-jon Pease, CFRE
Executive Director | pease@stpaulparks.org | 651.341.7269

